



# Office of the City Clerk

Weekly Report – for Week Ending May 11, 2018

## OFFICE OF THE CITY CLERK – PROJECT HIGHLIGHTS AND STATUS

### Elections

Staff also hosted tables at two schools and several community events this week: James Monroe High School (CD 12), Evans Adult Ed Center (CD 1), “Let’s Celebrate the Cinco de Mayo” (CD1), Yallwest Book Festival, Armenian Summit (CD12) and VegFest Los Angeles (CD6).

The infographic below reflects the department’s civic engagement efforts this year. As of April 30 City Clerk staff had attended 323 events, reached 54,000 people, and registered/preregistered 6,753 of them to vote.

### Neighborhood Council (NC) Elections

All polling places for the three subdivision elections have been secured and their locations are available on our website at [clerk.lacity.org](http://clerk.lacity.org). Staff provided an overview of the upcoming NC elections at three NC subdivision election community meetings held on May 2 in the Historic Cultural NC, May 7 in the Wilshire Center-Koreatown NC, and on May 8 in the Westwood NC.

1,419 Vote-By-Mail applications have been received for the May 22 Westwood NC Subdivision Election. For the June 7 Historic Cultural and the June 19 Wilshire Center Koreatown NC Subdivision Elections, the number of applications received to date are 3 and 72, respectively.



\*For College Campuses, a total of 130 individual classroom presentations were conducted.

\* VR- Voter Registration, HS- High School



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## **Neighborhood and Business Improvement Districts (BIDs)**

Ballot packages have been mailed for the Hollywood Entertainment and Fashion District Prop 218 Renewal process. Byzantine Latino Quarter-Pico BID renewal proponents achieved a 52.38% petition level this week which allows for the start of its Prop 218 renewal process.

## **Neighborhood Council (NC) Funding**

To date, the NC's have collectively spent just over 64% of their \$4.2M annual budget allocation.

The month of May is the last opportunity for NCs to take action to approve funds towards grants, events and community improvement projects. All NCs have been reminded of the key "end of fiscal year" deadlines to utilize unspent funds.

Four NCs currently have their funds frozen.

Financial Officer training was held on May 8 at City Hall for participants from Sunland Tujunga and East Hollywood NCs.

## **Systems**

Staff is preparing the ballots and reports for two upcoming In-house elections. The DWP Active Employees Deferred Compensation board tally is scheduled for May 15. The Board of Deferred Compensation Administration Retired Participant Representative seats is scheduled for May 22. The votes will be scanned and tallied using Kofax scanning software.

Staff assisted the Ethics Commission with a project to geocode over 46,000 addresses of campaign contributors from the 2011, 2013, 2015 and 2017 elections. The geocoding process involves validating addresses against the L.A. Countywide Address Management System (CAMS) and identifies contributors within City Council District boundaries.

The Budget and Finance Committee, as part of the FY18/19 budget process, has instructed our department to report on the resources required to create a universal template for commissions to utilize the digital kiosk system, similar to the Council E-Speaker Card kiosk system that was implemented last year.